

INFORMATION
ŁUKASIEWICZ RESEARCH NETWORK - KRAKOW INSTITUTE OF TECHNOLOGY
ABOUT THE PROCESSING OF PERSONAL DATA

In connection with the implementation of the requirements of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation "GDPR"), we would like to inform you about the principles of processing your personal data and about your rights related thereto.

ŁUKASIEWICZ RESEARCH NETWORK - Krakow Institute of Technology (hereinafter referred to as the Institute) with its registered seat at ul. Zakopiańska 73, 30-418 Kraków, e-mail address: sekretariat@kit.lukasiewicz.gov.pl phone number: +48 12 26 18 324 as the Administrator of your personal data, informs that:

1. Your personal data will be processed by us, among others, in purpose of:
 - 1) realisation of services provided by the Institute in accordance with the current offer,
 - 2) recruitment process of employees
 - 3) fulfillment of the employer's obligations towards the employee
 - 4) performing public orders
 - 5) performing the contract concluded between the parties
 - 6) organising training courses, workshops, conferences and seminars
 - 7) conducting video surveillance
 - 8) promoting the Institute's activity.
2. In connection with the realisation of the aforementioned purposes your personal data will be processed on the basis of legal regulations, also in some situations - on the basis of your consent (to the extent and for the purpose specified in the content of the consent) or in connection with the conclusion and performance of a contract you are party to.
3. In connection with the processing of data for the purposes referred to in point 1, the recipients of your personal data may be:
 - 1) public authorities and entities performing public tasks or acting on behalf of public authorities, to the extent and for the purposes arising from the provisions of generally applicable law;
 - 2) other entities that process your personal data, for which the Institute is the Administrator - on the basis of relevant contracts concluded between the Institute and these entities.
4. Your personal data will be stored for the time necessary to achieve the objectives set out in point 1, and after that for the time and to the extent required by generally applicable law.
5. In connection with the processing of your personal data you have the following rights:
 - 1) the right to access to your personal data (pursuant to Article 15 of the GDPR)
 - 2) the right to rectify (amend) personal data - in case the data is incorrect or incomplete;
 - 3) the right to erasure of personal data (pursuant to Article 17 of the GDPR)
 - 4) the right to data portability, where the following prerequisites are jointly met:
 - a. processing of data takes place on the basis of a contract concluded with the data subject or on the basis of consent given by the data subject,
 - b. processing is carried out by automated means;
 - 5) the right to withdraw the consent at any time without affecting the legality of the processing performed on the basis of the consent before its withdrawal (this right may be exercised by you only with regard to the data collected on the basis of the consent),
 - 6) the right to restrict data processing (pursuant to Article 17 of the GDPR)
6. In case of recognising that the Institute's processing of your personal data violates the provisions of GDPR, you have the right to file a complaint to the President of the Office for Personal Data Protection, ul. Stawki 2, 00-193 Warszawa.
7. When the processing of personal data is based on the consent of the data subject, providing personal data to the Institute is voluntary.
8. Giving your personal data is obligatory, when the prerequisite of personal data processing is a provision of law or a contract concluded between the parties.
9. The consequence of not providing the data is the inability to provide the service you are applying for.

10. In all matters concerning the processing of personal data by the Institute you can contact the Data Protection Officer appointed for this purpose, email address: daneosobowe@kit.lukasiewicz.gov.pl or in person at the Institute's offices.

The information provided herein about the processing of personal data by the Institute is of a general nature. Detailed information concerning the processing of personal data and your rights, constituting the implementation of the administrator's information obligation referred to in Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and waiving Directive 95/46/EC (General Data Protection Regulation), will be provided to you each time in connection with the handling of a given case.